



3864 West Bath Road P.O. Box 1188 Bath, Ohio 44210-1188 330.666.4007 Fax:330.666.0305 www.bathtownship.org

**- Permanent Sign Application -**

For office use only:	Permit No.:	ARC File No.:	BZA File No.:
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Applicant Data

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Property Data

Zoning District: (circle one) R-1 R-2 R-3 R-4 B-1 B-2 B-3 B-4

Site Address: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Owner Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Is this a corner lot?  Yes  No

Shopping Center or Multiple Occupancy Building  Yes\*  No

\*Plaza/Building Name: \_\_\_\_\_

Sign Data

All permanent sign applications will be reviewed by the Appearance Review Commission (ARC). The ARC reviews the proposed signage and recommends to the Zoning Inspector and Board of Zoning Appeals, if applicable, as to the:

1. General appearance of the sign and compatibility with the surrounding areas
2. Height & Size
3. Landscaping
4. Other contributing factors

Fill out the table below for each proposed sign with the following information:

1. Reason – new, replacement, alteration, location change, etc.
2. Type – wall, side wall, monument, or canopy
3. Overall sign dimensions – height x width x depth (in feet)
4. Sign area in square feet
5. Illumination – internal or external and candle power
6. Number of sides
7. Building face area in square feet

Sign No.	Reason	Type	Dimensions	Area	Illumination	Number of Sides	Building Face Area
1							
2							
3							
4							
5							

Total area of wall signs: \_\_\_\_\_

Percentage of wall area: \_\_\_\_\_

### Required Site Plan Data and Sign Detail Drawings

The following items must be submitted with the application in order to be reviewed. The application will be reviewed by the Zoning Inspector and the Appearance Review Commission. No applications will be reviewed at the time of submittal. ***Incomplete applications will delay the review process.*** Site inspections will be conducted at the discretion of the Zoning Inspector.

1. Two (2) copies of the site plan. If the application is associated with a *conditional use or a variance*, eight (8) copies must be submitted. The site plan must show the following:
  - A North arrow and scale
  - Existing structures and dimensions
  - Driveway and road access locations (existing and/or proposed)
  - Proposed sign location(s)
  - Sign area landscaping denoting type and quantity of material (if applicable)
  - All applicable setbacks
  - Roads
  - Lot dimensions
  - Indicate the location of lakes, ponds, wetlands, ravines, or other unusual topography
  - Riparian Corridor(s) must be clearly indicated on all lots containing applicable watercourses
  - All slopes greater than 12% must be indicated on a two (2) foot contour interval map with the contours extending at least 100 feet beyond the lot lines
  
2. Two (2) copies of the sign drawings showing the major details listed below. If the application is associated with a *conditional use or a variance*, eight (8) copies must be submitted.
  - Overall size, drawn to scale
  - Sign area calculations, including building wall face area (if applicable)
  - Lighting (if applicable)
  - Landscaping (if applicable)
  - Construction materials
  - Mounting details including height of sign above grade
  - Detailed sign color elevations

Applicant Certification

By initialing, the applicant has read, understands, and agrees to the following:

- \_\_\_\_\_ 1. Right Of Revocation - It is understood and agreed by this applicant that any error, misstatement, misrepresentation of material fact, with or without intent, such as might and/or would case a refusal of this application, or any material alteration in the accompanying plans made subsequent to the issuance of a Zoning Certificate without approval of the Zoning Inspector or Zoning Board of Appeals, shall constitute sufficient grounds for the revocation of such certificate.
- \_\_\_\_\_ 2. The applicant agrees to allow the Zoning Inspector access to the property for on-site inspection(s).
- \_\_\_\_\_ 3. There may be deed restrictions on the property that differ from the Bath Township Zoning Regulations. Please check your deed to make sure that any proposed project meets any restrictions that may be in effect.
- \_\_\_\_\_ 4. The zoning certificate shall become void at the expiration of one (1) year after date of issuance, unless the structure or alteration thereof is started, or within two (2) years after the date of issuance, unless the structure or alteration is completed.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fee (make check payable to Bath Township Trustees)

\$1.00 per square foot with a minimum of \$25.00 **for each sign**

For Office Use Only

Appearance Review Commission File No.: ARC - -

Board of Zoning Appeals File No.: BZA - -

- Approved
- Approved with Conditions\*
- Denied

\*If approved with conditions, attach copy of conditions to this application and Zoning Certificate.

Zoning Certificate File No.: ZP - -

- Approved
- Denied\*\*

Zoning Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_