



## **Board of Trustees Meeting**

10:15 a.m. Monday, April 18, 2011

Revere High School, Room 200

Please silence cellular telephones and pagers

### **CALL TO ORDER**

Bath Township Board of Trustees

Trustee James N. Nelson – Board President

Trustee Becky Corbett – Board Vice President

Trustee Elaine E. Goodrich – Board Member

The three-member Board of Trustees elected at large to four-year terms in odd-numbered years directs and controls the operations of the township serving as both an executive and legislative body. The Township only has powers granted to it by the state legislature and performs functions assigned by the state. The Ohio Revised Code is the compilation of laws in Ohio.

The purpose of this meeting is to conduct the business of the Township. Due to time constraints, priority will be given to the questions of the students at the conclusion of department reports. Citizens' comments will be at the end of the meeting.

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

### **FISCAL OFFICER Sharon A. Troike**

The Township Fiscal Officer is an elected official and is independent of the Township Trustees. As the township trustees are the legislative authority in the township; the fiscal officer is the legally designated treasurer and must keep an accurate record of all township meetings and oversees financial transactions. In practice, the fiscal officer and the trustees must work closely together, particularly in financial matters.

1. Motion to approve the \_\_\_\_\_ Regular Meeting Minutes (Corbett, Goodrich, and Nelson)
2. Motion to approve requisitions and regular purchase orders 2011060524 through 2011060588 and payments totaling \$74,844.04. Roll Call.
3. Motion to approve intra-fund transfers in the amount of \$\_\_\_\_\_.
4. The financial statements through \_\_\_\_\_ have been reviewed and are available for view.
5. Correspondence, Board, Commission, and Committee log are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **Police Chief Michael McNeely** **Report / Recommendations**

The Police Chief directs and administers the Township Law Enforcement Program and is responsible for the police officers, communications specialists, and youth diversion officer; coordinates and maintains effective liaison with other law enforcement agencies; performs related administrative functions of the police department.

1. Motion to appoint Debra L. Yarcheck as a part-time Police Officer at the hourly rate of \$23.82 effective August 1, 2011 under all rules and regulations of the Bath Township Personnel Policy Manual with a one year probationary period.

**Interim Fire Chief Tim Gemind**  
**Report / Recommendations**

The Fire Chief directs and administers the operations of the Fire Department and Emergency Medical Services, develops and implements departmental procedures; coordinates fire department activities and policies; commands at an operational scene as necessary.

1. Motion to approve the internet auction of thirty retired fire helmets at a minimum bid of \$85 per helmet for compliant helmets and \$20 per helmet for non-compliant helmets.
2. Motion to approve the internet auction of a Mud/Trash pump at a minimum bid of \$400.
3. Motion to enter into a three-year contract with W.W. Williams for the annual safety inspections and preventative maintenance on fire apparatus. Cost: \$15,300.
4. Motion to extend the probationary period for Chris Null to July 1, 2011.

**Service Director Bob Wilson**  
**Report / Recommendations**

The Service Director plans, directs, and supervises township highway maintenance of the township's approximately 60 plus miles of roadways. Snow removal, ice control, drainage repair, and construction projects, and equipment maintenance and repair activities comprise his duties. The Service Director confers with the Summit County Engineer and bid award contractors to establish work priorities; schedules maintenance programs for paving; assigns tasks to work crews; establishes equipment maintenance and repair priorities to maintain township buildings and grounds, the Historic Town Hall, and the township's five cemeteries.

1. Motion to advertise to let bid for nightly cleaning services for Bath Center building and the service department building. Bid opening will be May 11, 2011 at 10 AM.

**Assistant Service Director/Park Director Michael Rorar**  
**Report / Recommendations**

The Assistant Service Director/Park Director assists the service director with highway maintenance and snow and ice control on the township roads. Oversees and performs general management, planning, and direction of the Township Park System (Bath Community Activity Center [41 acres], Bath Baseball Park [26 ½ acres], Bath Hill Park [16 acres], and Bath Nature Preserve [411 acres]). He supervises all maintenance and construction projects in the park system and organizes the work of the park personnel.

1. Motion to hire Luke Berry for the position of seasonal park personnel at the hourly rate of \$9.00 an hour effective May 10, 2011 pending passage of pre-hire requisites.
2. Motion to hire Ryan Dell for the position of seasonal park personnel at the hourly rate of \$9.00 an hour effective immediately pending passage of pre-hire requisites.
3. Resolution 2011-16 to apply to Ohio EPA 319 Nonpoint Source Grant for the Floodplain/ Wetland Restoration of the Garden Bowl that abuts North Fork Tributary at the Bath Nature Preserve. This grant is for a total of \$48,452 with a 20% match.

**Zoning Inspector/Administrator William Funk**  
**Report / Recommendations**

The Zoning Inspector directs the enforcement of the Township Zoning Resolution and is accountable for the development and revision of the Township Land Use and Comprehensive Plans. The inspector is also responsible for the development and implementation of procedures and coordination of planning, zoning, and subdivision activities between township departments and other agencies involved with zoning.

**Administrator William Snow**

**Report / Recommendations**

The Administrator is responsible for the overall efficiency and effectiveness of all township functions and activities and acts as a central source of information and referral for citizens regarding township activities. The Administrator assists in the administration, enforcement, and execution of policies and resolutions adopted by the Board of Township Trustees and directly supervises and directs the activities of all divisions of the township government. The Administrator prepares and submits the annual budget for consideration by the Board.

1. Motion to let bid for the renovation of the Ira Road Service Facility with advertisement dates of April 28 and May 5 and bid open date of May 26 at 10 AM.

**TRUSTEES Becky Corbett, Elaina Goodrich, and James Nelson**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

April 18, 2011	Bath Water & Sewer District Board-TCR	6:00 p.m.
April 18, 2011	Friends of Yellow Creek-TMR	7:00 p.m.
April 19, 2011	Board of Zoning Appeals-TMR	7:00 p.m.
April 21, 2011	Park Board – BNP Field Station	7:00 p.m.
April 25, 2011	Work Session – TCR	9:30 a.m.
May 2, 2011	Agenda Session-TCR	9:30 a.m.
May 2, 2011	Appearance Review Commission-TMR	5:00 p.m.
May 2, 2011	Board of Trustees-TMR	7:00 p.m.
May 5, 2011	Zoning Commission-TMR	7:00 p.m.
May 9, 2011	Work Session-TCR	9:30 a.m.
May 11, 2011	Heritage Corridors of Bath-TCR	5:30 p.m.
May 16, 2011	Agenda Session-TCR	9:30 a.m.
May 16, 2011	Board of Trustees-TMR	4:00 a.m.
May 16, 2011	Bath Water & Sewer District Board-TMR	6:00 p.m.
May 16, 2011	Friends of Yellow Creek-TMR	7:00 p.m.
May 17, 2011	Board of Zoning Appeals-TMR	7:00 p.m.
May 23, 2011	Work Session-TCR	9:30 a.m.
May 30, 2011	Legal Holiday-Offices are Closed – Trash Delayed One Day	

TCR-Trustees Conference Room (Administrative Offices) TMR-Trustees Meeting Room, lower level, Bath Center  
HBTH-Historic Bath Town Hall

*Future Events~*

May 30, 2011 Memorial Day Observance – Veterans Park at Noon

*Future Events at the Bath Township Museum`*

May 15, 2011 2:00 p.m. "Bath's 150"

A summary of the 16-months of research for the Civil War veterans of Bath Township.

May 30, 2011 11:00 a.m. "GAR Remembrance Ceremony"  
Bath Center Cemetery Civil War veterans will be remembered.

June 12, 2011 2:00 pm "Gramma's Quilt Story"  
Nancy Terjesen has written and will present a program on a quilt she made.

July 24, 2011 2:00 p.m. "The Southern Viewpoint"  
Ed and Sue Curtis of Salisbury, North Carolina will visit the museum.

August 7, 2011 2:00 p.m. "Songs of the Civil War"  
Nancy Ganyard will accompany her talk with the music of the era.

### **CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

### **COMMITTEE REPORT**

### **ITEMS OF INTEREST**

### **THANK YOU FOR ATTENDING / ADJOURNMENT (time)**